



## **Minutes**

*May 5, 2019*

**Welcome** – Debbie Clary, Chair called the meeting to order at 1PM.

*In attendance: Debbie Clary, Wes Westmoreland, Betsy Harnage, Robert Brown, Shelly Bullard, Becky Spain, Jayson Philbeck, Pauline Cahill and Mary Stockham – Parent Liaison were in attendance.*

**Conflict of Interest Statement** *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

**Adoption of Agenda** *with adoption Motion made by Betsy Harnage and 2nd by Mary Stockham, All Approved.*

**Approval of Minutes** *Wes Westmoreland made a motion to approve the minutes of the April Meeting, Betsy Harnage seconded the motion and the minutes were approved by the board.*

**Public Comments** *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. No one from the public was in attendance.*

**Headmaster Report** *Mr. Robert Brown presented the headmaster report as provided.*

### **Action Items:**

- None

### **Facility:**

The roof leaks on the north and northwest portions of the building seem to have been fixed. There is no evidence of any recurrence even in driving thunderstorms.

### **Curriculum and Academics:**

We are in test preparation mode at this point in the year. This process looks different in elementary grades than it does in middle school or high school. In general teachers are refining small group instruction and flex group instruction to focus on areas of weakness and provide individualized homogenous instruction. It means disaggregating different types of data to look for weaknesses and areas to improve. It means building testing stamina so a longer test is not an issue to take. It means focusing on the tasks and, skills, and material covered on the EOG/EOC/AP tests. The teachers at all levels are working extremely hard to maximize student achievement.

FEE conducted their Economics in Action program for our high school students on April 24. The seminar was a tremendous success to say the least. Our students comported themselves extremely well and learned some valuable lessons about capitalism and how the government and the economy interact. Dr. Antony Davies had the following to say about our students:

*We have a policy not to include students below the junior year in our high school seminars because they simply aren't at a level at which they can follow our arguments. I was amazed to find that your students – none above the junior year, and most below – were on par with the best juniors and seniors we've seen at the many high schools we visit across the country. If you would have us, we would be happy to come back and lecture to whatever students you care to put in the room. If our colleges were filled with students like you are producing at Pinnacle, higher education would be remarkably improved.*

As you can imagine, we are pretty proud that a scholar from the outside sees what we are trying so hard to do here at Pinnacle.

Dr. David Parker (in conjunction with Dr. Martin) has begun holding meetings with students and parents as part of our college advising process. Each student will be part of two individualized sessions concerning college goals, personal data, test scores, the admissions process, scholarship information, and a plan of action. The overall goals of the college advising process is for students to learn about a range of colleges they may not have considered, gain an understanding of where their grades and scores place them competitively, and to position themselves to be more competitive in the application process.

### **Professional Development Etc:**

We have continued to work with our teachers on analyzing and disaggregating data for use in changing instruction and preparing for testing. This is a very functional type of learning that will be extremely useful throughout their careers as well as maximize student achievement and growth in their classrooms.

### **Legal / DPI:**

- N/A at this time

### **Community Relations:**

Dr. Martin coordinated a career fair for middle and high school students on April 30 in the gym. This was the second annual career fair and was well received by students and staff alike. The fair had a large number of presenters from throughout the county from a variety of businesses and industry. Presenters included:

- Vale Veterinary Hospital
- Shelby Dental Center
- KTC Broadcasting
- OrthoCarolina
- Curtiss-Wright
- Atrium Health
- Cleveland County Sheriff Office
- WNCW
- CCC
- Boomerang Design
- SECU
- Champion Investments
- Food Lion
- Mental Health Assoc.
- US Army
- International Paper
- Broad River Greenway
- Elizabeth Baptist Church

Ms. Katelyn Duncan (Elementary Music Teacher) received a \$1,000 grant from the NC Music Education Association. This will go to fund a dulcimer program for our elementary students. Ms. Duncan was one of four teachers awarded this grant throughout the state.

**Testing:**

Advanced Placement testing:

- May 6 AP US Government & Politics, AP Environmental Science
- May 10 AP US History
- May 15 AP English Language & Composition
- May 20 EOG / EOC Testing Begins
- May 30 EOG / EOC Testing Ends

EOG/EOC Testing:

| <i>Date</i> | <i>Middle / High School</i> | <i>Elementary</i> |
|-------------|-----------------------------|-------------------|
| May 17      | 4th Period                  | 3rd and 4th ELA   |
| May 20      | 5th Period                  | 5th ELA           |
| May 21      | 6th Period                  | 5th Science       |
| May 22      | 7th Period                  | 3rd and 4th Math  |
| May 23      | 1st Period                  | 5th Math          |
| May 24      | 2nd Period                  |                   |
| May 29      | 3rd Period                  |                   |
| May 30      | Make Up Testing             |                   |

**Exceptional Children:**

Our numbers have once again not materially changed throughout the school year. We currently have just a bit over 10% of PCA students are served by IEP’s or 504 plans. (just under 7% IEP and just over 3% 504’s)

**Attendance:**

For the month of April attendance has averaged just under 95%. The flu and stomach bugs have abated and attendance is on the right track.

**Human Resources:**

The school has begun to interview candidates for posted teaching positions. At present there are some very strong candidates and interviews have gone very well. We will be in position to make offers very soon.

**Finance:**

The movement of \$1.5 million for new construction into a money market account has taken place. It is not reflected in the budget but will be once the construction process begins. The fund reserve at the end of the year will be significantly reduced due to the shifting of the funds describe above.

The operating budget remains strong and without any recommendation for budget adjustments at this time. We will need to make sure the budget is “cleaned up” and “zeroed out” at the end of June.

There are a couple of coding errors on the L5 sheet. Donna is working on getting these corrected ASAP. Please see highlighted elements for specific areas

**Athletics:**

PCA Athletics Monthly Update

- Varsity Baseball team plays next week in the WPAC conference tourney at 4:30 at the Shelby City Park. We are hosting it this tournament this year.
- Middle School Baseball team has ended their season. They improved so much.
- Softball plays today in the semifinals for CSAA state tournament against Oak Level. If they win today, they play in the championship on Saturday.
- Track is over for this year. They worked hard all season.
- Girls' Soccer is now over as well. They lost their playoff game this week but played so well.
- As of right now, we are going to stay in the State and Conference that we have been a part of. We have scheduled schools inside the NCHSAA so that we can get a taste of the competition in the future. Also, we will bring in more money playing those bigger schools that are close by. Example schools: Thomas Jefferson (soon to be rivals), Piedmont Community Charter, Cherryville, Spartanburg Day etc.
- Volleyball tryouts: We are going to have volleyball tryouts for next year's teams before school ends. (Season starts as soon as school starts back) This will consist of a Middle School, JV and a Varsity team. If there are any new students coming into the school, we will have another tryout before school starts so that they can have a fair chance of making the team. Tryout dates: May 14th and May 17th.
- Cheer tryouts are the week of May 13th.
- Basketball is going to start having open gym on Tuesday and Thursday for upcoming basketball players.
- Sports Banquet: May 24th at 6:30. We are working to get everything completed and ready to go!

**Updates:**

Baseball/Softball/Soccer CSAA tournament: Softball is the only team left in the state tourney. They play today!  
Baseball/Softball WPAC tournament: Softball plays on 5/7 at 7:00. Baseball plays on 5/7 at 4:30  
Possible Fundraisers: n/a

**Current Enrollment:**

**Enrollment as of 5/1/19:**

| <b>Grade</b>  | <b>Students</b> |
|---------------|-----------------|
| Kindergarten  | 109             |
| First         | 104             |
| Second        | 87              |
| Third         | 84              |
| Fourth        | 90              |
| Fifth         | 85              |
| Sixth         | 56              |
| Seventh       | 53              |
| Eighth        | 55              |
| Ninth         | 43              |
| Tenth         | 36              |
| Eleventh      | 28              |
| <b>Totals</b> | <b>830</b>      |

We have not had any student withdrawals this month. At this point of the year that is a good thing and is to be expected based on the pattern of withdrawals so far this year.

**Upcoming Events:**

- May 6 AP US Government & Politics, AP Environmental Science Exams
- May 10 AP US History Exam
- May 15 AP English Language & Composition Exam
- May 16 Choir at Don Gibson Theater
- May 20 EOG / EOC Testing Begins
- May 24 Athletic Banquet
- May 27 Memorial Day - no school
- May 30 EOG / EOC Testing Ends
- May 31 Last Day of School (½ Day)

**Dean of Elementary Education.** *Dr. Shelly Bullard gave her report as presented to the board.*

**Action Items:**

- None

**K-2 Information:**

- Curriculum
  - We will begin our end of year assessments on Monday, May 6. An analysis of the data will be presented at our next meeting.
  - PLCs the past two weeks have revolved around keeping our focus and rigor high until the end of school, de-briefing from the special events we have had and talking about ways to make them better for next year.
- Upcoming Plans
  - Incoming Kindergarteners
    - We would like to have the cookout for our incoming kindergarteners on June 8. I am in the process of lining up possible donations as well as help for grills and cooks.
- Personnel
  - Last week we conducted interviews for the teacher position we have at K-2. Our interview team consisted of 2 teachers, Mrs. Clary and myself.
  - We interviewed 3 candidates and offered the position to Melanie Brackett. Ms. Brackett not only had a fantastic interview; she has worked with our summer reading camp last summer and did an outstanding job.
- Enrollment
  - Our enrollment target for next year is 980 students. The majority of our openings are in kindergarten (120) with small pockets of open spots in various other grade levels.
  - Class break down: 5 classes of each grade in K-2  
4 classes of each grade in grades 3-6  
2 in grades 7-12.
- Please see below for an update on our enrollment numbers

|    | Final Apps | Waitlist |
|----|------------|----------|
| K  | 122        | 23       |
| 1  | 10         | 10       |
| 2  | 9          | 0        |
| 3  | 7          | 12       |
| 4  | 8          | 10       |
| 5  | 6          | 25       |
| 6  | 15         | 7        |
| 7  | 3          | 14       |
| 8  | 3          | 9        |
| 9  | 7          | 7        |
| 10 | -          | 3        |
| 11 | -          | 6        |
| 12 | -          | 2        |
|    | 190        | 128      |

- **Upcoming Dates**

- May 7 - Progress Reports
- May 7 - Kindergarten Field Trip
- May 8 - K-2 Field Day
- May 14 - 1st Grade Field Trip
- May 16 - 6:00 - Children's Chorus to perform at Don Gibson
- May 31 - Last Day for Students

**Reports from Committees** *(as necessary)*

**Finance – Operations & Personnel** *Debbie Clary, Chair*

**Finance – Facilities** *Jayson Philbeck, Chair*

**Facility** *Wes Westmoreland, Chair*

**Curriculum** *Pauline Cahill, Chair*

**Board Development, Nominating, Bylaws and Legal Affairs Committee** *Betsy Harnage, Chair*

**Community Relations/Marketing/Grievance** *Debbie Clary, Chair*

**Enrollment Application/Lottery** *Betsy Harnage, Chair*

**Safety and Security Committee** *Sara Tongel, Chair*

**Parent Liaison** *Mary Stockham*

**PCAEF Report** *Betsy Harnage*

**Address Administration Team**

**Board Training**

**New Business**

**Old Business**

**Adjournment** *Wes Westmoreland made a motion to adjourn and 2<sup>nd</sup> by Betsy Harnage. Meeting was adjourned.*